



**LETTER OF RECOMMENDATION**

**Submission instructions: This form must be sent directly to the corresponding graduate program, to be attached to the applicant's file. It must be signed in handwriting or, failing that, with digital signature. Letters of reference with signature are NOT received in image format (jpg or png).**

Mr. And Mrs.

We are pleased to inform you that the person named below has applied to the Graduate Studies System of the University of Costa Rica to enter:

*Information to be completed by the applicant before submitting the reference letter to the teacher:*

Graduate Program:

**POSTULANT**

<b>LAST NAME</b>	<b>SECOND LAST NAME</b>	<b>NAME</b>

Race Code	Grado académico	Name or emphasis of the curriculum
	Academic Master	
	Professional Master	
	Specialty	
	Doctor's Degree	

**ACADEMIC DATA**

**COMPLETED OR ENROLLERD HIGHER EDUCATRION STUDIES**

Degree and titles obtained	Institution	Year

**TEACHER RELATIONSHIP WITH STUDENT**

1- Period in which you met the student: From: \_\_\_/\_\_\_/\_\_\_ To: \_\_\_/\_\_\_/\_\_\_ (day/month/year)

2- During this time, I accompanied him as: Professor:  Thesis Director :  Thesis Advisor:

3- : If you do not have teaching contact, please include a reference from the Direct Head or research colleagues

Specify: \_\_\_\_\_



**LETTER OF RECOMMENDATION**

4- Assessment of the characteristics and academic performance of the student:

**Note: if the letter of reference is a manager, DO NOT fill in the table, go to point N ° 5**

	Exceptional	Very good	Above average	Average	Below average	Insufficient criteria
Academic performance						
Academic potential						
Knowledge of the fundamentals of their discipline						
Knowledge and mastery of basic techniques						
Oral and writing ability						
Independent academic work capacity						
Self-confidence						
Motivation for your studies						
Maturity and emotional stability						

5- Compared with the students you have had in recent years, I would place the student's aptitudes for postgraduate studies and research in: (check only one box)

Outstanding	Very good	Good	Average	below average



LETTER OF RECOMMENDATION

6- Because the assessments in Table 3 do not provide an accurate description of the applicant's potential, we would appreciate it if you would, in the following space (and in additional sheets if necessary) analyze frankly and comprehensively, the applicant's qualities and their potential for pursue higher studies in the field specified by him. Describe the strengths and weaknesses of the applicant, in aspects such as motivation, intellectual courage, maturity, psychological balance, responsibility, ability to work in teams and individually. Concrete examples are more useful than generalizations::

Large empty rectangular box for writing the recommendation text.

7. If you were responsible for admitting this person to the program you are applying for, you would admit:

Three input boxes with labels: 'No reservations', 'With certain reservations', and 'I would not admit it'.

Name:

Institution

Position:

Email:

N° Phone / Office

Cellphone

Date:

P/Luz Maria

Signature box with the word 'Signature' written inside.